



EL MERRIEKH FOOTBALL CLUB (MFC)

Skys is the limit

1. Name

The Club formed on **10, July, 2002** shall be called **El Merriekh Football Club** and will be affiliated to the South Sudan Football Association and play in the leagues and competitions as determined by the **Board of Directors**. Our Club colors shall be **Red** and **Yellow**

2. Objective

- Our objective is to create a fun and safe club atmosphere for our members by providing a supportive community environment, combined with professional club policies to enhance the experience of playing football.
- What can get in the way of developing an effective football club is the committee becomes a 'talking shop' and agreed actions are not followed through to completion. To counter this tendency, it's important to create a conscious culture of 'getting things done'.
- Going forward some basic ground rules for the committee will become standing principles.
- To promote sport, games, leisure and recreational pastimes and social activities between members of the club, to provide club premises and generally provide the other advantages and benefit usually associated with a club.
- To cooperate with the similar bodies, institution and associations wherever situated in establishing football or other sport club or games club or association, promoting matches, competition, exhibition matches and generally further the interest of football and other sport and games.
- To develop football within the local community across all age groups, and abilities.
- To develop players who can play at the highest professional level upon leaving the Club.

3. The Board Directors.

The Club shall be controlled by the **Board of Directors** that will consist of a minimum of **5** members and a maximum of **7**

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EL MERRIEKH FOOTBALL CLUB (MFC) STRUCTURE



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1. President

Objectives

- To provide strong, efficient and effective leadership for the club.
- To ensure the club promotes the participation of the Club at the highest level and that all junior members are given the highest level of coaching and competition to promote their development.
- Ensure the club is run efficiently administratively, financially and socially to support the on-field activities.
- To provide support to the Executive members to ensure the efficient operation of the club.
- To provide a safe and enjoyable recreational environment for all club members and ensure all football activities are played in a competitive and fair spirit.

Responsibilities

- Ensure sub committee's and committee members fulfill their responsibilities to the club.
- Preside at all meetings of the Club Committee.
- Report activities of the functional portfolio to the membership at the Annual General Meeting.
- Assist other Committee members in their duties as required.
- Undertake tasks at the request of the Executive or General Committee.

Relationship

- Reports to the Members and General Committee of the Club.
- Acts as or ensure his/her delegate acts in the best interests of the Club at League, or Delegates Meetings.
- Supports all Executive, Committee Members and football staff.
- Liaises with official Club suppliers & other key stakeholders.

Accountability

- The President is accountable to the Members, Executive and General Committee.
- Provide a report on portfolio operations to the monthly Committee meeting.
- Seek ratification from the appropriate Committee member prior to committing the Club to any financial expenditure or action.

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2. Vice President

To support President and deputize for him/her when absent

Objectives:

- Provide leadership and direction for the club.
- Help ensure there is a Club development strategy and plan and that it is being executed against.
- Support the decision-making process for the benefit of the whole club including disciplinary matters.
- Oversee the work of the Club Committee.
- Chair meetings of the club.
- Advocate of the football club for the local community.

3. Club Treasurer

Objectives

- To ensure that a financial management system and reporting system is put in place and operable so the Club committee has an accurate, true and correct understanding of the financial status of the Club at all times.
- To provide support to the Executive and Committee members to ensure the efficient operation of the Club.

Responsibilities

- Prepare the annual budget of the Club for presentation at the first Committee meeting of each season (**draft budget formulated by the Club Board of Directors**)
- Ensure all general committee members do not exceed authority for financial expenditure without approval.
- Maintain appropriate accounts of all income and expenditure and associated audit trails, e.g. receipts.
- Report monthly to the Club Committee on budget performance (Actuals to Plan).
- Flag any concerning revenue streams at the monthly committee meeting.
- Report any membership payment issues to the committee
- Prioritize payment in case of emergency.
- Manage any funding exposures the club may take on.

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- Ensure any surpluses are invested wisely after approval by the Committee.
- Report activities of the portfolio to the membership at the Annual General Meeting.
- Undertake tasks at the request of the Manager, Executive or General Committee.

Relationships

- Reports to the Club Board of Directors.
- Liaises with the Executive Boards.

Accountability

- The Treasurer is accountable to the Manager and the Board of Directors.
- The Treasurer shall seek ratification from the Board of Directors of a Club budget, and thereafter shall have the authority to act within the limits of the budget and strategy approve.
- The Treasurer shall provide a monthly report to the General Committee of all financial transactions.

4. Club Secretary

Objectives

- The purpose of this job is that of principal administrator for the club.
- The club secretary carried out or delegates all the administrative duties that enable the club and its members to function effectively.
- The club secretary is a pivotal role within the club, with club involvement in the general running of the club.
- The secretary provides the main point of contact for the people within and outside the club on just about every aspect of the club activities.

Responsibilities

- Official contact between clubs, football federation, league membership
- Ensure effective correspondent and communication.
- Provide minutes of the meeting for official club records.
- Organize club AGM and other club meeting.

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- Match day duties to support teams and officials.
- Presenting clubs at outside meeting at the direction of main committee.
- Dealing with correspondent.
- Attend league meeting.
- Report cup result.
- Pass on football federation information to club members.

Relationships

- Report to general manager and general committee.
- Support all team members to carry out their duties.
- Liaise with general committee.

Accountability

- The secretary is accountable to general manager and general committee.

5. Legal Advisor

Objectives:

Overall, as legal advisor roles are crucial in safeguarding the club's legal interests, ensuring compliance with regulations, and facilitating the smooth operation of the club in a highly regulated and competitive industry.

- Providing legal guidance and advice to the club on various matters such as player contracts, sponsorship agreements, transfer deals, and other legal issues related to the operation of the club.
- Reviewing and drafting contracts, ensuring compliance with regulations and laws related to sports, employment, and business.
- Handling disputes, investigations, and disciplinary matters that may arise within the club, including player misconduct, disciplinary actions, and compliance issues.

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- Advising on intellectual property rights issues, such as trademarks, copyright, and licensing agreements related to the club's branding and merchandise.
- Negotiating deals with players, agents, sponsors, and other clubs on behalf of the club, ensuring favorable terms and protecting the club's interests.
- Keeping abreast of legal developments in the sports industry and ensuring the club's compliance with relevant laws and regulations.
- Representing the club in legal proceedings, such as arbitration, litigation, or other dispute resolution processes, when necessary.

THE CLUB EXECUTIVE COMMITTEE

1. General Manager / Deputy Secretary General

Objectives:

Overall, as a general manager or deputy secretary of a soccer club, the role is essential in overseeing the club's operations, managing relationships, and driving strategic growth to achieve success both on and off the field.

- Overseeing the day-to-day operations of the club, including managing staff, facilities, and resources to ensure the smooth functioning of the club.
- Developing and implementing the club's strategic plan, including long-term goals, budgeting, and financial planning to sustain and grow the club's operations.
- Managing player transfers, contracts, and negotiations, working closely with agents, players, and other clubs to build a competitive team and maintain a strong roster.
- Collaborating with coaches, scouts, and other staff to develop and implement player development plans, training programs, and tactics to enhance the team's performance on the field.
- Building and maintaining relationships with sponsors, partners, media, and fans to promote the club, increase revenue, and enhance the club's brand and reputation.
- Ensuring compliance with regulations and laws governing sports clubs, including player registration, disciplinary matters, health and safety standards, and financial fair play rules.

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- Representing the club in league meetings, negotiations with governing bodies, and other industry events to advance the club's interests and influence decision-making in the soccer community.

2. Director of Football Development

- Director of Club development is responsible for talent development and work hand in hand with Club coaching team to identify areas of improvement and advice executive Board
- Strategies players & Club culture.
- Coordinating club and player's needs.
- Identify areas for players and Club development.
- Supervised sub department of players & coach development.
- Supervised sub department of Event & fundraising.
- Responsible for engaging local community to partner with Club.

3. Marketing Director

Objectives

Overall, as a Soccer Club Marketing Manager, the role is crucial in driving fan engagement, building the club's brand, and generating revenue through strategic marketing initiatives that capture the excitement and passion of the sport and connect fans with the club on and off the field.

- Developing and implementing marketing strategies to promote the club, increase fan engagement, and drive ticket sales and merchandise revenue.
- Creating and executing marketing campaigns across various channels, including social media, email, advertising, and partnerships to reach target audiences and grow the club's fan base.
- Collaborating with the club's management, sponsorship team, and other departments to align marketing initiatives with overall club objectives and revenue goals.
- Analyzing market trends, fan behavior, and campaign performance to optimize marketing efforts, identify opportunities for growth, and measure the impact of marketing activities.

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- Managing the club's branding and visual identity, ensuring consistency across all communication materials, merchandise, and digital platforms to build a strong and recognizable brand presence.
- Building relationships with sponsors, media partners, and other stakeholders to create mutually beneficial marketing opportunities and maximize exposure for the club.
- Organizing and promoting club events, matchday experiences, and fan engagement initiatives to enhance the overall fan experience and create memorable moments for supporters.
- Overseeing the creation of promotional materials, such as posters, videos, social media content, and press releases, to communicate key messages, promote events, and drive fan interest.

4. Finance Officer

Objectives

These responsibilities are crucial for maintaining the financial health and stability of a club, ensuring that resources are managed effectively and transparently to support the club's success on and off the field.

- Financial Planning and Budgeting: Develop and oversee the club's financial plans and budgets, ensuring alignment with the strategic goals of the organization.
- Financial Reporting: Prepare regular financial reports, including income statements, balance sheets, and cash flow statements, and present these to relevant stakeholders within the club.
- Regulatory Compliance: Ensure compliance with all financial regulations and standards, including tax requirements, and oversee the club's financial audits.
- Treasury Management: Manage the club's cash flow, including monitoring income and expenses, maintaining banking relationships, and optimizing cash holdings.
- Financial Analysis: Conduct financial analysis to support strategic decision-making within the club, identifying trends, opportunities, and potential areas for improvement.
- Risk Management: Assess and mitigate financial risks facing the club, including currency exposure, interest rate risks, and financial market fluctuations.

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- Financial Policies and Procedures: Develop and implement financial policies and procedures to ensure effective financial governance and control within the club.
- Sponsorship and Revenue: Work closely with the commercial team to manage sponsorship deals, ticket sales, and other revenue-generating activities, ensuring financial transparency and accountability.
- Payroll and Benefits: Oversee the club's payroll and benefits systems, ensuring accuracy and compliance with relevant regulations.
- Strategic Financial Planning: Collaborate with senior management to develop long-term financial strategies and drive financial sustainability for the club.

5. Registrar

Objectives:

- To provide coordination of Club membership activities.
- Scope of Membership Function include;
 - Player Registration
 - Club Sponsorship Package
 - General Membership Packages

Responsibilities

- Develop and maintain strategies for the ongoing expansion of El Merriekh Football Club.
- Develop proposal for membership fees and arrangements for the ensuing season for consideration by Club Committee.
- Liaise with stakeholders to ensure membership fees reflect current opinions of various sections of the Club.
- Provide to the Committee as soon as possible after the completion of each season with recommendations for all membership types and fees for the ensuing year.
- Assist with the collection of membership fees from players and general members.
- Provide details of all members to the Club Secretary to maintain the Club data base of membership.
- Junior Registration
- General Membership Packages

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Relationships

- Reports to the Treasurer.
- Liaises with the Club President and Secretary.

Accountability

Accountable to the Treasurer.

6. Media & Information Director

Objectives:

- To provide support to the Executive and Committee members to ensure the efficient operation of the Club
- To maximize communication to Club stakeholders
- To promote the Club through regular publications such as the Spectator & Newsletter
- To promote the activities of the Club in the social media including, Facebook, twitter, Instagram and other mediums where appropriate

Responsibilities

- Maintain Club Contacts List in conjunction with Membership Manager
- Construction & distribution of a monthly (perhaps more frequent) Club Newsletter
- Assist all Club personnel in promoting the Club in the local and wider community
- Undertake publicity tasks at the request of the Executive and/or Committee, or sub committees where required.
- Manage any public comment concerning any situation or incident that may reflect on the public well-being of the Club in conjunction with the President & Secretary.
- Assist other Committee members in their duties as required
- Undertake tasks at the request of the President, Executive or General Committee

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Relationships

- Reports to the Manager & Club Secretary
- Liaises with the Club Committee
- Liaises with key stakeholders
- Liaises with all local media outlets

Accountability

- Publicity Officer is accountable to the Manager and the General Committee
- Seek ratification prior to committing the Club to any statement on the local press other than the Spectator
- Provide a report on portfolio operations to the monthly Committee meeting

Seek ratification from the appropriate Committee member prior to committing the Club to any financial expenditure or action

7. Logistic Manager

Objectives:

- Coordination point for all playing group & membership related purchasing (subject to prior approval from Treasurer).
- To provide support to the Executive and Committee members to ensure the efficient management of Club clothing sales
- To provide a range of reasonable priced clothing that will provide members and supporters with suitable attire to reflect professionally on the Club

Responsibilities

- Prepare a report proposing a suitable range of clothing for sale for consideration by the Committee at the commencement of the season
- Arrange the wide promotion of clothing items to members, supporters and the community
- Provide a convenient means by which orders can be placed for all clothing lines

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- Arrange the display of clothing lines in the Club social rooms prior to the commencement of each season
- Ensure sufficient clothing stocks are maintained to ensure orders are filled promptly
- Maintain strong relationships with approved suppliers of clothing lines Develop a 2013 purchasing / apparel strategy (appropriately cost) and table to the General Committee for endorsement
- Playing Group equipment & apparel;
- Jumpers, shorts, socks
- Training & Game Day Footballs
- Preseason, Game Day and Warm Up apparel

Relationships

- Reports to the Treasurer.
- Liaises with Secretary.

Accountability

Accountable to the Treasurer.

8. Social coordinator

Objectives:

- To establish a broad social calendar for the season and end of season to provide a range of appropriate entertainment for all Club members and to enhance the appeal of the Club to the wider community.
- To provide support to the Executive and Committee members to ensure the efficient operation of the Club

Responsibilities

- Appoint a social sub-committee to program and organize social events for the Club.
- Present Social Calendar @ first Committee Meeting of each season

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- Publish a calendar of social events that will attract the widest involvement from all members of the Club prior to the commencement of the season.
- Ensure that all social events held are at least cost neutral to the Club.
- Provide pre-event budgets to the treasurer
- Assist other Committee members in their duties as required
- Undertake tasks at the request of the Manager, Executive or General Committee

Relationships

- Reports to the Manager and General Committee
- Liaises with all relevant committee members and any person responsible for and or running any social event under the Club umbrella
- Liaises with official Club suppliers & other key stakeholders

Accountability

- The Functions & Events Coordinator is accountable to the Manager and the General Committee.
- The Functions & Events Coordinator shall seek ratification from the General Committee of the social calendar including financial arrangements and shall there-after have the authority to act within the limits of that arrangement. Provide a report on portfolio operations to the monthly Committee meeting

9. Club Security Officer

Objectives:

By executing these responsibilities effectively, a security officer plays a critical role in maintaining a secure and enjoyable experience for all attendees at the soccer club's events

Duties and Responsibilities:

- Crowd Control: Oversee and manage crowd control measures during matches and events to ensure the safety and security of all spectators and personnel within the stadium.
- Access Control: Implement and maintain access control measures, including ticket verification and perimeter security, to prevent unauthorized entry and ensure the smooth flow of spectators.

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- Emergency Response Planning: Develop and implement emergency response plans, including evacuation procedures and coordination with local emergency services, to address any potential security threats or incidents.
- Surveillance and Monitoring: Utilize surveillance equipment and monitoring systems to keep a watchful eye on the stadium premises, identifying and addressing any security concerns in a timely manner.
- Liaison with Law Enforcement: Establish and maintain effective communication and collaboration with local law enforcement agencies to ensure a coordinated approach to security and crowd management during matches and events.
- Risk Assessment: Conduct regular risk assessments of the stadium and surrounding areas to identify potential security vulnerabilities and develop corresponding mitigation strategies.
- Personnel Management: Supervise and train security personnel, ensuring that they are equipped with the necessary skills and knowledge to effectively carry out their duties.
- Incident Response: Respond promptly to any security incidents or breaches, taking appropriate action to de-escalate situations and maintain a safe environment for all individuals present.
- Compliance and Regulations: Ensure compliance with relevant security regulations and standards, including those set forth by governing bodies and local authorities.
- Communication and Coordination: Communicate security protocols and updates to internal staff, external vendors, and stakeholders to foster a unified and proactive approach to security within the soccer club.

10. Head Coach

Objectives:

- To provide coaching expertise and leadership to their team which helps to achieve the overall aims and objectives of the Club.

Responsibilities

- Develop/revise code of conduct for coaching staff and players that supports the objectives of the Club on and off the field.
- Establish as soon as possible a profile of all current players and development requirements
- Contact all current players as soon as practical after the completion of the previous season to outline plans for the coming season and their involvement
- Liaise with the Club Executive to appoint Assistant Coaches
- Manage the recruitment of players in consultation with the Executive.
- Develop and establish an appropriate pre-season training program.

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- Provide recommendations to the Club Executive on the recruitment of appropriate football support staff.
- Instruct the players placed under their care generally and to see that all players carry out sufficient training.
- Assist with the broader junior development where possible or appropriate.
- Provide game day coaching expertise and leadership.
- Attend Club functions as agreed
- Provide regular reports to the General Committee throughout the season

Relationships

- Liaises with the Club Executive.

Accountability

- Accountable to the Club Executive

A person can hold more than one position but shall only have one vote.

Candidates for election shall be proposed and seconded by Club Members and advised to the Club Secretary by the end of August of each year.

Honorary members may sit on all committees without the need to hold office. The Board of Directors shall meet three per time per annum during the playing season and thereafter at the Board's discretion and the proceeding of such meetings shall be duly recorded and circulated to all of the Board of Directors and Managers and Coaches of the Club.

At a meeting of the Board of Director 3 persons shall form a quorum.

4. Powers of the Board of Directors

All property and assets of the club shall be vested in the Board of Directors.

The Board of Directors shall have the authority to fill any position that may become available between the Clubs Annual General Meetings.

The Board of Directors shall have the power to suspend or dismiss any official deemed guilty of misconduct or behavior prejudicial to the good name and reputation of the Club. Any member suspended or dismissed will have the right to voice their case at the Annual General Meeting.

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The Board of Directors shall have the power to declare a seat vacant should a member be absent for 3 consecutive meetings without an explanation deemed to be satisfactory.

The Board of Directors shall have the power to restructure any and all meetings in the best interest of the Club and its members.

The Board of Directors shall have the power to appoint any Sub-committees that it may deem necessary in the running of the Club.

The Disciplinary Committee will be made up of any of the above but a minimum of 4 must be present at any disciplinary hearing.

No disciplinary action will be taken until full facts are available unless violent conduct is involved. Protection of children will always be a priority.

5. Membership

Membership of the club shall consist of the **Board of Directors & Executive Committee** and **all registered players**.

All Executive Committee members, Managers and Coaches shall receive a copy of the Club's Constitution.

All new players shall be given an enrolment form that will outline the Club's code of Conduct and Standards; this must be signed by the players Parent or Guardian as acceptance of these Rules and Standards (if the player is under 18 years of age).

Each Member shall be entitled to one (1) vote.

Members under the age of sixteen (16) will not be allowed to exercise membership voting rights. Only their parents or Guardian will be empowered to exercise those rights to vote.

Any Member may exercise their right to vote by proxy at the Club's Annual General Meeting. Votes must be on the appropriate forms that can be obtained from the Club Secretary.

Honorary titles such as General Manager or similar positions may be awarded in special cases in recognition as service to the Club. This will require a two-thirds majority of the Executive Committee.

Honorary Members who have not been active in the club affairs for the previous twelve months without a satisfactory explanation will remain such only in name and will not be entitled to take their seat at any meeting or be permitted to vote.

Any Honorary Member who wishes to resume an active role in the Club may do so by informing the Club Secretary in writing and attending three (3) consecutive meetings before seeking re-election from the Executive Committee.

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A Member wishing to resign shall give notice in writing to the Club Secretary such notice must be accompanied with any monies outstanding and return of the club kit and equipment.

The Club Secretary shall keep a register of all members along with dates of their registration.

6. Fees & Subscriptions

The Club shall charge an Annual subscription for all members to cover the running cost of the Club. The fee for the preceding season will be set at the AGM. The fee will be collected in full from all Members within 28 days of acceptance of membership unless otherwise agreed by the Executive Committee.

All Club registration fees to be received before commencement of playing season otherwise Membership shall be deemed to have been terminated unless a special agreement with the Executive Committee has been made. Players joining after playing season has commenced must pay their fees in full at the time of registering.

In the event of non-payment of league fines or weekly subscriptions Membership may be suspended or terminated with until such times that all monies are received.

Weekly fees are to be paid to the Manager direct who will provide detailed information on any funds held on a monthly basis or as and when required by the Club Treasurer.

7. Financial

The club treasurer shall keep accurate and timely records that will be closed two weeks prior to the AGM each year and at which times a set of accounts detailing the Club expenditure and income along with a balance sheet will be produced.

All cheques must carry two signatures. The officers empowered to sign are Club Treasurer, Club Secretary, Club Chairperson and one other committee member.

Managers may hold a secondary account to cover fines and referee fees; these are subject to inspection by the Club Treasurer at any time.

8. Dissolution

A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present

The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club

Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to another club, a Competition, the sport federation or the FA for use by them for related community sports

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9. Annual General Meeting

The Annual General Meeting shall be held no earlier than 31st august of each year.

The Club Secretary shall give no less than 7 days' notice to all members of the AGM. At the meeting a minimum number of 3 persons shall form a quorum.

10. Extraordinary General Meeting

An EGM may be convened by the membership whenever deemed desirable. The request for such a meeting must be in writing supported by documentary evidence delivered to the Club Secretary and have the support by way of name, address and signature of not less than 20% of the Club membership.

The Club Secretary shall give no less than 7 days' notice in writing of such a meeting. At such a meeting 20% of members or membership shall form a quorum.

11. Alteration to the Constitution

No alteration to the Rules of the Club shall be made except at the AGM or EGM convened for that purpose and only if supported by a majority vote at such a meeting.

Notice of any proposed changes to these rules must be delivered to the Club Secretary by the 30th April of each year and notified to all members of a meeting.

12. Addendums to the Club Rules

At the committee's request, the following rules have been voted on and approved at past AGM's

No refund will be given to any player who chooses to leave the club of their own accord, following a decision made by the committee at the august 2018 Committee Meeting (amended 11/08/2018)

If a player is asked to leave by his manager or the Club then the decision regarding a refund will be discussed at the next committee meeting and a decision made by a vote. If a refund is applicable this will be done on a monthly pro-rata rate (amended 11/08/2018)

The maximum players in a youth team squad restricted to 22 unless committee agrees otherwise and requested by Managers in extreme circumstances. This rule will enable players to have sufficient playing time to progress and enhance their skills and not be rested on a Rota basis.

All El Merriekh FC teams will enter the club's annual tournament of their age group is run. Individual teams will be charged the tournament entry fee if they fail to field a team.

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Adverts for players or articles/team photos of team successes, which are to be published in the local media, MUST be circulated to the committee first for approval.

13. Rules and Regulations

- All members are to uphold the good name of El Merriekh Football Club at all times, they must act in a sportsman-like manner and observe and respect the laws of the game.
- No playing member is to play for another club other than school activities, unless they have the express permission of their Football Development Manager. Any player who is approached by another club or official of another club is to inform their Secretary General or coach immediately. They should also request the official to put this approach in writing as it constitutes a breach in Child Protection matters and we would need to confirm the approaching person's intentions. Any manager involved with another club must declare their involvement to the Executive Committee immediately to avoid a conflict of interest. It is then at the discretion of the Executive Committee if any action is to be taken.
- Overall responsibility for each team rests with the **Football Development Manager** who may, at their discretion, caution a player for any offence that is deemed necessary i.e. the use of foul and abusive language, violent conduct, non-attendance at training or any other conduct liable to discredit El Merriekh Football Club.
- Any fines issued on the Club by the football authority because of misconduct by a Club member, be it a player, parent/guardian or supporter, will be reimbursed by the member to the club within 7 days of notification of the fine along with any administrative charges passed on. Failure to do so will lead to the suspension of the player until such times that the fine has been paid or removed from the Club.
- Every player/member shall be responsible for any kit and equipment issued to them (which shall remain the property of El Merriekh Football Club at all times). Any player losing, improperly using or willfully damaging the kit or equipment shall make good at the satisfaction of the Club.
- In the event of a player leaving the club all kit and equipment must be returned to the team manager within 7 days and before the Club can cancel their registration with the league and allow them to register for another Club.
- Every person becoming a member of the club shall have to assent to these rules along with its code of conduct.

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EL MERRIEKH FOOTBALL CLUB (MFC)

Skys is the limit

The Executive Committee of El Merriekh FC will not tolerate any bad behavior and action will be taken against those who disregard this.

14. Board of Directors Monthly Meetings

So that all meetings can move along quickly and smoothly we will adhere to the following structure

- Apologies
- Acceptance of the previous minutes
- President's Report

Report from Club Secretary

- Report from Club Treasurer

Report from Director of Football Development

- Report from Technical Advisor

Report from Media & Information

Report from Registrar

Report from Social Welfare Officer

Report from Website Officer

- Any other business

If you have issues that you wish to raise under any other business, please contact the Club Chairperson, Secretary or Treasurer no later than 7 days before the meeting.

15. CODE OF CONDUCT FOR PLAYERS

The players are the most important part of the sport. Playing for the team and for the team to win is a fundamental part of the game, **though not winning at any cost**, fair play and respect for all other involved within the game is of fundamental importance.

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The player needs to understand that to be a member of El Merriekh Football Club is something they should be proud to be associated with and the Club's code of conduct is their commitment to the Club.

A player should

1. Make every effort to develop their own sporting abilities, in terms of skill, technique, tactics and stamina.
2. Set a positive example to others particularly young players and supporters.
3. Always give the maximum effort possible during a game, even if the team is in a position where the desired result has already been achieved.
4. **Play** by the Laws of the game. **Never** argue with the Referee or assistant referee's decision.
5. Control your temper and use your energies for playing football. **There is to be no bad language towards anyone, especially towards match officials or your opponents.**
6. Make every effort consistent with fair play and the laws of the game to help their own team win.
7. Avoid all form of time wasting and cheating.
8. Accept winning and losing equally.
9. Avoid violence and rough play and help injured players (by kicking the ball out of play and informing the match officials). Treat all Players, as you yourself would like to be treated. **Never** bully or take unfair advantage of **any** Player.
10. Show respect to all match officials and accept their decision without protest. Co-operate with your Manager/Coach, Team-mates and Opponents. Without them you would not have a game.
11. Take pride in your appearance when representing the Club, both on and off the pitch.
12. If you wish to discuss any concerns or problems you have with team mates, manager or trainer/coach or any concerns that could be causing you distress contact our Club Secretary +211922277122, if you deem the matter is **very urgent** call for advice elmerriekhbentiu@gmail.com

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16. CODE OF CONDUCT FOR PARENT/GUARDIAN.

1. Remember your son/daughter is involved in football for **their** enjoyment, not yours.
2. Encourage him/her to play by the Laws of the Game and not to argue with referees and other officials.
3. Teach him/her that **fair play** is more important than the victory. Read the Laws of the Game, to understand decisions made by officials.
4. Never question the Referees or assistant referees, judgment or honesty. Remember they are only human, just like you.
5. Use positive praise and encouragement. **Never** ridicule or shout at your player or others. Support all efforts to remove verbal, racial and physical abuse from Football.
6. Set a good example. Applaud good play by your team and by members of the opposition.
7. Recognize the value and importance of Managers, Coaches and others that help with the team. They give their time voluntary to provide football for your child.
8. Any person not complying with the above codes of conduct may have disciplinary action taken against the, by El Merriekh F.C. or the Sport Federation.

17. CODE OF CONDUCT FOR TEAM COACHES & CLUB OFFICIALS

1. Encourage good football with positive praise. Support all efforts to remove verbal, racial and physical abuse from the game.
2. You are reminded that offensive and derogatory remarks to anyone are not acceptable.
3. You are as far as possible, responsible for the conduct and behavior of Parents/guardians and Players at matches and training.
4. You are reminded that Referees and match officials are to be shown respect at all times. **Never** question the Referees and assistant referees, judgment or honesty. Remember they are human, just like you. This also applies to the person of whom you have agreed on to referee the match when in the case of a non-appointed referee.
5. You **MUST** show your opposition your Players Registration Cards before every match, even if they do not wish to see them.
6. You should be aware that in training and at matches you are likely to be in a public place. The Reputation of the Club is to be upheld at all times. Representatives from the Football Association and relevant leagues could attend at any time.

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7. Always ensure that Players wear the correct equipment and it is in good order. Player's safety is paramount and adheres to Child Protection at all times.
8. Disciplinary action may be taken by El Merriekh F.C. and/or Sport Federation if codes of conduct are violated.

El Merriekh Football Club Hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Club President

Name: Hon. Malual Tap Dieu

Signed: _____

Date: _____

Club Secretary General

Name: Mr. Wali Wunok Keah

Signed: _____

Date: _____

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